

# Selecting a Child Care Provider

Only child care providers participating in the Child Care Assistance Program may be selected:

**A Licensed Child Care Provider** has a child care license issued by one of the following: State of Alaska Department of Health & Social Services (DHSS), Municipality of Anchorage, or the Department of Defense/ Coast Guard.

**An Approved Provider** is approved to participate in the CCAP by the CCPO or by a tribal organization (that meets or exceeds DHSS standards).

**An In-home Provider** provides care in the family's home for only the CCAP eligible children who live in the home. Other laws and regulations affect this option. Please contact your local Child Care Assistance office for more information.

Alaska's Statewide Child Care Resource and Referral Network, **thread**, offers referral services to parents. **thread** also provides consumer education and training to families, child care providers, and the public regarding quality early care and education. For statewide information visit [www.threadalaska.org](http://www.threadalaska.org).

Contact information for regional **thread** offices:

## South Central Alaska

Phone: (907) 265-3100  
Toll free: 1-800-278-3723  
Email: [info@threadalaska.org](mailto:info@threadalaska.org)

## Southeast Alaska

Phone: (907) 789-1235  
Toll free: 1-888-785-1235  
Email: [info@aeyc-sea.org](mailto:info@aeyc-sea.org)

## Interior/ Northern Alaska

Resource phone: (907) 479-2214  
Referral phone: (907) 479-2204  
Toll free: 1-866-878-2273  
Email: [thread@thrivalaska.com](mailto:thread@thrivalaska.com)

To apply for the Alaska Temporary Assistance Program call the regional Division of Public Assistance office nearest you:

### Anchorage District Office:

Eagle River Job Center:  
694-7006 or 269-0001  
Gambell Job Center:  
269-6599 or toll free: 1-888-876-2477  
Muldoon Office:  
269-0001

### Bethel District Office:

543-2686 or toll free: 1-800-478-2686

### Coastal Field Office:

269-8950  
Toll free: 1-800-478-4364 or 1-800-478-4372

### Fairbanks District Office:

451-2850 or toll free: 1-800-478-2850

### Juneau District Office:

465-3537 or toll free: 1-800-478-3537

### Kenai Peninsula Job Center:

283-2900 or toll free: 1-800-478-0032

### Ketchikan District Office:

225-2135 or toll free: 1-800-478-2135

### Kodiak Office:

486-3783 or toll free: 1-888-480-3783

### Kotzebue District Office:

442-3451 or toll free: 1-800-478-3451

### Mat-Su District Office:

376-3903 or toll free: 1-800-478-7778

### Nome District Office:

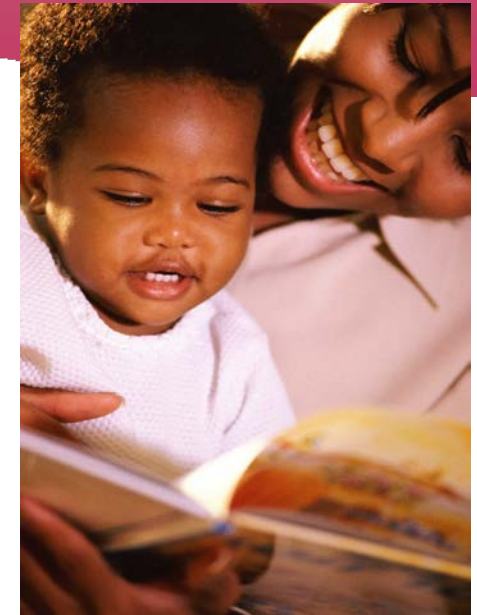
443-2237 or toll free: 1-800-478-2236

### Sitka District Office:

747-8234 or toll free: 1-800-478-8234



# Child Care Assistance Program PASS I



Bill Walker, Governor  
Valerie Davidson, Commissioner  
Department of Health and Social Services  
Division of Public Assistance

## Child Care Program Office

3601 C Street, Suite 140  
Anchorage, Alaska 99503  
Phone: (907) 269-4500  
Toll free: 1-888-268-4632  
Fax: (907) 269-1064  
Toll free fax: 1-888-224-4536  
Email: [CCPO@alaska.gov](mailto:CCPO@alaska.gov)  
Website: <http://dhss.alaska.gov/dpa/Pages/ccare>



## Child Care Assistance

The Child Care Assistance Program (CCAP) provides help with child care expenses based on a sliding fee scale for eligible families. The CCAP in Alaska is known as “Parents Achieving Self Sufficiency” (PASS). The Division of Public Assistance, Child Care Program Office (CCPO) manages the PASS Program. PASS categories are:

**PASS I** – provides child care assistance to families receiving benefits under the Alaska Temporary Assistance Program (TA).

**PASS II** – provides child care assistance for up to a twelve-month period to families leaving TA who continue to need child care while working, seeking work, in training or attending school.

**PASS III** – provides child care assistance to families who are not eligible for PASS I or PASS II and are working, seeking work, in training or attending school.

PASS I Child Care Assistance (CCA) is administered by the CCPO in collaboration with DPA Field Services, and Work Service Providers (WSP) statewide. If you are receiving TA, please see your WSP.

PASS II and PASS III CCA is administered by child care assistance grantees statewide. Visit the CCPO website for regional CCA contact information:

<http://dhss.alaska.gov/dpa/Pages/ccare>

## PASS I Eligibility

Families applying for or receiving TA benefits through DPA may need help in covering child care costs. Parent(s) are referred by DPA to the appropriate WSP providing case management, job coaching, structured work search, job referrals and employment services in their community. Families are assisted in obtaining needed child care and issued PASS I CCA if they meet program requirements.

PASS I CCA is a supportive service issued to parent(s) while they are engaged in an approved activity on their Family Self-Sufficiency Plan such as: work, work search/ readiness, or family-support activities. PASS I CCA may also be available if work or an approved activity will begin within a month, and without immediate child care coverage a space would be unavailable with their eligible child care provider.

Children must be under the age of 13, or up to the age of 19, if they have a diagnosed developmental disability or required court supervision stating the child must be in care of an adult. Children may receive PASS I CCA if they are:

- A dependent child included in the TA case;
- A child for whom the parent(s) is acting 'in loco parentis' (in place of a parent); or
- A dependent child not included in the TA case because the parent(s) receive Social Security Income benefits

## Child Care Coverage

If eligible for PASS I CCA, a Child Care Authorization is issued covering the timeframe the family is eligible for and is based on: a comparison of the parents' expected participation in approved activities; the need for sleep time; the need for travel time to each of the parent(s) approved activities and child care; and the selected child care provider's hours of operation.

Child care providers must become eligible to participate in the CCAP. For more information see **Selecting a Child Care Provider**.

## Provider Payment

Families are responsible, on a monthly basis, for paying any costs charged to their child care provider which are over the authorized amount or for care used outside of authorized timeframes. There are no contribution costs (co-pay) for families receiving PASS I CCA.

The CCPO will, on a monthly basis, pay the authorized child care amount directly to the child care provider, if billed.

